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## CHILDREN'S MINISTRY WORKER (0.4FTE) – POSITION DESCRIPTION

### POSITION OVERVIEW

The Children's ministry worker (CMW) position is a role dedicated to the development and implementation of a plan to grow our children in their Christian walk and nurture them to see their place in our church community. It is aimed at children from birth through to grade 6 and prepares them for entry into One Hope's youth program. The position requires development of the leaders, sourcing and management of teaching materials, preparation of rosters, liaising with parents and implementation of significant children's events such as children's services and Christmas program.

The CMW will report into the Leadership team and would be expected to prepare periodic reports to Leadership around the function, effectiveness and growth of the ministry.

The CMW will uphold the Confessional standards and the Church order of the Christian Reformed Churches of Australia (CRCA), and any teaching will be guided by these standards and overseen by the senior pastor.,

The CMW needs to be an effective communicator and will develop team leader skills to empower and equip other leaders in children's ministry.

The general position requirements and the key competencies and skills apply to all ministry positions.

The job requirements specific to the CMW is headed "specific responsibilities".

### GENERAL POSITION REQUIREMENTS

- A personal relationship with Jesus Christ, and a passion to serve Him, engaging in regular spiritual disciplines and practices.
- An active partner of One Hope Community Church.
- A sincere love and compassion for all children and parents, both saved and unsaved, desiring to connect with One Hope's children's ministry.
- Willing to develop professional and personal skills for enhanced ministry effectiveness.
- Willingness to be accountable to the governance of One Hope Leadership and oversight of the senior pastor.
- A genuine desire to develop the interpersonal skills required to engage with a diverse group of personalities within a congregation.
- A desire to work together with others in developing a team approach to children's ministry.
- Meet with appointed leaders each six months to discuss and review key responsibilities as a means of feedback, affirmation and evaluation.
- Participate in One Hope staff meetings.
- Find a mentor and actively participate in regular mentoring.
- Attend relevant conferences or seminars as recommended by Church leadership.

## KEY COMPETENCIES & SKILLS

- Strong personal Christian faith
- Passion for working with children
- Planning and organizing capabilities
- Listening
- Good communicator (verbal and written)
- Leadership
- Team player
- Ability to work with minimal supervision

## CHILDREN'S MINISTRY WORKER SPECIFIC RESPONSIBILITIES

- Personal Example
  - Promote a culture of passionate discipleship and teaching others to lead and disciple children.
- Planning
  - Under Leadership supervision develop and action a children's ministry plan
  - Source and develop suitable volunteer leaders for implementation of the ministry.
  - Engage parents in the children's ministry program.
  - Encourage an active prayer culture together with the team.
- Team Ministry
  - Ensure a suitable compliment of leaders has been established prior to the commencement of each year.
  - Together with the team of volunteers implement the regular children's ministry program.
  - Assist the ministry team with training around program delivery.
  - Ensure all volunteers have appropriate accreditation. (working with Children)
  - Meet regularly with the team to review and evaluate.
  - Meet with parents at least twice per calendar year.
- Curriculum
  - Research and obtain the required materials and teaching aids necessary to implement the Children's program.
  - Review materials with the Pastor for suitability.
  - Review the curriculum with ministry volunteers and source any tools or aids for teaching.
  - Together with the team, prepare and arrange special children's events.
- Accountability
  - Prepare reports and present regularly to Church leadership.
  - Liaise with the Pastor on personal training and study initiatives.
  - Participate in staff meetings.
  - Meet regularly with a personal mentor.
  - Manage expenditure in line with the allocated Children's ministry budget.